



<b>ABET Committee Meeting Minutes</b>	<b>Attendees:</b> <ul style="list-style-type: none"><li>✓ Dr. Peter Romine, Associate professor of Electrical Engineering</li><li>✓ Dr. Monsuru Ramoni, Associate Professor of Industrial Engineering</li><li>✓ Dr. Arup Dey, Assistant Professor of Industrial Engineering</li><li>✓ Dr. Sundaram Arumugam, Assistant Professor of Electrical Engineering</li><li>✓ Anusuya Velligiri, Assistant Professor of Building Information Modeling</li><li>✓ Dr. Olanrewaju Johnson, Assistant Professor of Environmental Engineering</li><li>✓ Dr. Osama Fakron, Assistant Professor of Engineering Technology</li><li>✓ Tsosie Schneider, Assistant Professor of Information Technology</li><li>✓ Sumathi Ragavanantham, Assistant Professor of Information Technology</li><li>✓ Dr. Ragavanantham Shanmugam, Associate Professor of Advanced Manufacturing Engineering Technology</li><li>✓ Dr. Colleen W. Bowman, Provost</li><li>✓ Duwayne Thomas, Teaching Assistant Professor of Information Technology</li><li>✓ Dr. Casmir Agbaraji, Dean of Undergraduate Studies</li></ul>
<b>Date:</b>	Friday, September 2, 2022
<b>Start Time:</b>	1:37 p.m.
<b>End Time:</b>	3:19 p.m.
<b>Location:</b>	Zoom

#### **I. Call to Order**

The meeting was called to order by Dr. Agbaraji at 1:37 p.m.

#### **II. Approval of Agenda**

Dr. Romine motioned to approve the agenda and seconded by Dr. Ehteshami.

#### **III. Approval of Meeting Minutes**

A. May 18, 2022

Dr. Romine motioned to approve the meeting minutes of May 18, 2022, and seconded by Dr. Shanmugam.

Dr. Bowman informed the engineering faculty to abide by the lab protocol that Scott put together for the Fab Lab. She also mentioned that Dr. Johnson is establishing an environmental engineering lab in mod 7. Dr. Shanmugam suggested hiring a full-time lab technician for the engineering program and we shouldn't rely only on student interns.

Dr. Agbaraji informed the faculty to post their office hours on their doors, so students will know when to come visit with them for one-on-one meetings.

#### **IV. Request for a Readiness (RREv) and RREv Report**

- A. Online RREv for AMET, CHEME, ET, and IT was submitted on August 25, 2022
- B. RREV Report is due by October 1, 2022

**V. Request for Evaluation (RFE) Report: December 1, 2022 to January 31, 2023**

- A. AMET (B.A.S.)
- B. CHEME (A.A.S.)
- C. EE (B.S.)
- D. ET (A.A.S.)
- E. IE (B.S.)
- F. IT (B.A.S.)

**VI. Self-Study Report (SSR) by July 1, 2023**

**VII. ABET Accreditation Fees**

- A. RREv: \$1,030
- B. RFE: Base Fee for each program review, \$3,350
- C. RFE: Fee for each Program Evaluator, \$3,350
- D. Fee for Program Termination Visit, \$3,350
- E. Annual Maintenance Fee per Commission, \$715

**VIII. ABET Assessment Plan Presentation for Fall 2022**

- A. AMET: Dr. Ragavanantham Shanmugam
- B. CHEME: Dr. Gholam Ehteshami
- C. CS: Dr. Frank Stomp
- D. EE: Dr. Peter Romine/Dr. Sundaram Arumugam
- E. ENVE: Dr. Olanrewaju Johnson/Juanita Francis
- F. IE: Dr. Monsuru Ramoni/Dr. Arup Dey
- G. ET: Dr. Osama Fakron
- H. IT: Tsosie Schneider/Sumathi Ragavanantham
- I. ME: Dr. Osama Fakron/Dr. Ragavanantham Shanmugam

The faculty presented their assessment updates for fall 2022.

**IX. PEOs Survey by Dr. Romine/Ramoni**

- A. CAC - Alumni, Community, Employers, Industry Partners, & Students
- B. EAC - Alumni, Community, Employers, Industry Partners, & Students
- C. ETAC - Alumni, Community, Employers, Industry Partners, & Students

**X. Engineering Strategic Plan by Dr. Romine**

**XI. Next Meeting Date**

The next meeting is scheduled for October 7, 2022, at 1:30 p.m.

**XII. Adjournment**

Dr. Romine motioned to adjourn the meeting at 3:19 p.m. and seconded by Dr. Ramoni.