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NAVAJO TECHNICAL UNIVERSITY

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Committee for Institutional Effectiveness (CIE) Meeting Minutes	Attendees: <ul style="list-style-type: none">✓ Dr. Peter Moore, Teaching Professor of English✓ Dr. Delores Becenti, Director of Enrollment Services✓ Dr. Dan McLaughlin, Student Learning Coordinator✓ Dr. Wafa Hozien, Dean of Graduate Studies✓ Dr. Colleen Bowman, Provost✓ Sheena Begay, Director of Institutional Data and Reporting✓ Dr. Vangee Nez, Coordinator of Kirtland Site✓ Dr. Reynelle Lowsayatee, Director of Academics & Applied Indigenous Studies, Zuni Site✓ Clinton Desiderio, Director of Communications✓ Arlena Benallie, Director of Chinle Site✓ Jerlynn Henry, Dean of Student Services✓ Dr. Coleen Arviso, Director of E-Learning✓ Cheryl Thompson, Finance Director✓ Wanda Cooke, Director of Human Resources✓ Aanor Louis, Teaching Assistant Professor of New Media✓ Dr. Casmir Agbaraji, Dean of Undergraduate Studies
Date:	Wednesday, March 30, 2022
Start Time:	3:34 p.m.
End Time:	4:28 p.m.
Location:	Zoom

I. Call to Order

Dr. Agbaraji called the meeting to order at 3:34 p.m.

II. Approval of Agenda

Dr. Moore motioned to approve the agenda and seconded by Cheryl.

III. Approval of Meeting Minutes

A. January 26, 2022

Dr. Moore motioned to approve the meeting minutes of January 26, 2022, and seconded by Dean Henry.

IV. Strategic Plan Update

A. Priority Subcommittees

1. Academic Excellence (Provost, Deans & Directors)

Dr. McLaughlin stated that nine (9) programs were reviewed during the 2021-2022 academic year. Dr. Hozien is planning to submit the Ph.D. program application in Diné Culture and language Sustainability to HLC. Dean Henry mentioned that the Emergency Aid from Achieving the Dream will end in September 2022. Sheena pointed out that the graduation rate decreased from 9% to 7%, while the fall-to-fall retention for first-time in college students increased from 44 to 45% when compared to last year's data.

2. Financial Services (Finance Director)

Cheryl mentioned that she is working with the budget committee on the annual program budget and proposed tuition increase. A financial consultant is hired.

3. Communication and Institutional Research (Communications Director & Director of Institutional Data & Reporting)

Sheena announced that data day will take place on April 28-29, 2022. Dr. Bowman sent out a monthly newsletter for the month of March. The Communications Department needs to start sending out monthly newsletters and frequent press releases.

4. Infrastructure (VP of Operations & Director of Support Services)

There was no update provided for infrastructure.

5. Development of Instructional Sites (Site Coordinators & Directors)

Arlena said the heavy equipment program has been launched at Chinle site and an RFP has been issued to construct a water tank and fencing at the Chinle site. Dr. Nez mentioned that Jared and a couple of employees from Xfinity (Comcast) came to install Internet at the Kirtland site. Dr. Lowsayatee pointed out that courses in culinary arts and early childhood programs are going well, and Zuni sites provides support to students. There was no update from the Teec Pos site.

Dr. Bowman said the Fort Defiance Chapter land has been withdrawn, but it is still pending with the Navajo Nation for approval for educational use.

6. Sustainability (VP of Operations & HR Director)

Cheryl commented that NTU is working with Consequent Capital Management for fundraising.

V. Next Meeting Date

The next meeting is scheduled for Wednesday, May 25, 2022, at 3:30 p.m. via Zoom.

VI. Adjournment

Dr. Bowman motioned to adjourn the meeting at 4:28 p.m. and seconded by Sheena.