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NAVAJO TECHNICAL UNIVERSITY

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Committee for Institutional Effectiveness (CIE) Meeting Minutes	Attendees: <ul style="list-style-type: none">✓ Dr. Colleen W. Bowman, Provost✓ Jason Arviso, Vice President of Operations✓ Dr. Delores Becenti, Director of Enrollment Services✓ Dr. Peter Moore, Teaching Professor of English✓ Jerlynn Henry, Dean of Student Services✓ Cheryl Thompson, Finance Director✓ Arlena Benallie, Director for Chinle Site✓ Dr. Wafa Hozien, Dean of Graduate Studies✓ Dr. Siri Tuttle, Professor of Diné Studies✓ Wanda Cooke, Director of Human Resources✓ Clinton Desiderio, Director of Communications✓ Dr. Casmir Agbaraji, Dean of Undergraduate Studies
Date:	Wednesday, October 26, 2022
Start Time:	3:35 p.m.
End Time:	4:29 p.m.
Location:	Zoom

I. Call to Order

Dr. Agbaraji called the meeting to order at 3:35 p.m.

II. Approval of Agenda

Dr. Moore motioned to approve the agenda and seconded by Dean Henry.

III. Approval of Meeting Minutes

A. August 31, 2022

Dean Henry motioned to approve the meeting minutes of August 31, 2022, and seconded by Dr. Moore.

IV. Strategic Plan Update

A. Priority Subcommittees

1. Academic Excellence (Provost, Deans & Directors)

Dean Henry said she received an email from ATD that the emergency aid grant will be extended.

2. Financial Services (Finance Director)

Cheryl stated that the budget for fiscal year 2023 has been implemented. She is still waiting for approval of the graduate catalog and the nursing program before charging a higher tuition rate to students in those programs. President Guy, HR director, and the finance director met and reviewed FY 2024 budget and workload. A budget manager is hired to oversee the budget. The Izenda module is completed. Cheryl recommended scheduling a meeting with the academic department, to streamline and enter purchase requisitions for 60 cost centers.

3. Communication and Institutional Research (Director of Communications & Director of Institutional Data & Reporting)

4. Infrastructure (VP of Operations & Director of Support Services)

Jason indicated that NTU will be updating the Crownpoint campus and the Chinle site master plans because both of them have expired. Work is progress to provide adequate signage on campus. Site preparation for the academic building is being finalized and construction will start in two weeks. NTU received funding from New Mexico to improve ADA compliance on campus.

5. Development of Instructional Sites (Site Coordinators & Directors)

Jason mentioned that a medical facility is being proposed for the Fort Defiance instruction site.

6. Sustainability (VP of Operations & HR Director)

Jason said that NTU hired a financial firm, Consequent Capital Management, to help NTU invest and raise funds.

Wanda said that she received a draft copy of the salary study on October 25, 2022, for review. She further stated that the revised personnel policy is ready to be presented to the faculty and the Board. Also, HR hired a new training coordinator, who is overseeing NEOED training modules, such as employee orientation, violence in a workplace, sexual harassment, and customer service.

Dr. Agbaraji mentioned that NTU has many open positions and wants to find out if HR is traveling to recruit new employees. Dr. Bowman said she is willing to travel and recruit faculty for the vet program, but she needs guidance from HR regarding places to go.

V. Strategic Plan Presentation to the Board of Regents, January 2023

The strategic plan presentation for 2022 accomplishments will be presented to the Board of Regents in January 2023, but no date has been fixed yet.

VI. HLC Site Visit for a Ph.D. in Diné Culture and Language Sustainability - Nov. 14 - 15, 2022

Dr. Agbaraji shared the schedule for the HLC visit regarding the proposed Ph.D. program in Diné Culture and Language with the CIE members.

VII. Next Meeting Date

The next meeting is scheduled for Wednesday, December 28, 2022, at 3:30 p.m. via Zoom.

VIII. Adjournment

Dr. Bowman motioned to adjourn the meeting at 4:29 p.m. and seconded by Dr. Moore.